



INFORMATION FORM FOR 2024

ENROLMENT NUMBER	REGISTER CLASS	CEMIS NO
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PARTICULARS OF LEARNER BEING ENROLLED

Surname of learner: _____

Birth Name in full: _____ Called name: _____
(as shown on birth certificate)

Residential Address: _____ Postal code: _____

Postal Address: _____ Postal code: _____

Telephone No. (Home) _____ Cell no of learner _____

Identity no.: _____ E-mail address of learner: _____

Date of Birth: _____

Country of Birth: _____ Arrival Date in SA (if foreigner): _____

Home Language: _____

Citizenship: _____

School in 2023: _____

Postal address previous school: _____

Telephone number of previous school: _____

Does the learner apply for admission to the Hostel?: ☐ YES OR ☐ NO

Extra-Mural activities in which he/she has participated in:

(a) Sport: _____

(b) Culture: _____

(c) Religion (Church/Outreach/camps): _____

YEAR	SCHOOL	GRADE
2019		
2020		
2021		
2022		
2023		

Outstanding achievements (Sport, Culture, Leadership, Academy): _____

Religion : _____

State of Health: _____

Name of Medical Aid: _____

Number of Medical Aid: _____ Main Member: _____

EMERGENCY CONTACT PERSON

Name: _____

Relationship to learner: _____

Telephone number: _____ Cell number: _____

For office use: Accepted ☐ YES / ☐ NO / ☐ WAITING LIST

Transfer card received: ☐ YES / ☐ NO

PROFILE ☐ YES ☐ NO

Grade ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12

PARTICULARS OF PARENT / GUARDIAN

1. PARENT 1 / GUARDIAN / SPONSOR

Surname: _____ Title (Mr/Ms/Miss/Dr/Prof) _____

First Names (in full): _____

ID Number (copy to be supplied): _____

Marital Status:

MARRIED	UNMARRIED	DIVORCED	WIDOW/ER
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If married, please indicate how:

Ante-Nuptial	Community of property	Customary marriage	Hindu/Muslim	Other
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Relationship to Learner:

LEGAL PARENT	GUARDIAN	GRANDPARENT	STEP PARENT	OTHER-Indicate
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Residential Address:

_____ Postal Code: _____

Home Telephone Number: _____ Cell No Parent/Guardian: _____

Postal Address: _____ Postal Code: _____

Occupation: _____

Name of Employer: _____

Employer's telephone number: _____

Employer's Physical Address: _____

Work/Personal E-mail Address: _____

2. PARENT 2 / GUARDIAN / SPONSOR

Surname: _____ Title (Mr/Ms/Miss/Dr/Prof) _____

First Names (in full): _____

ID Number (copy to be supplied): _____

Marital Status:

MARRIED	UNMARRIED	DIVORCED	WIDOW/ER
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If married, please indicate how:

Ante-Nuptial	Community of property	Customary marriage	Hindu/Muslim	Other
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Relationship to Learner:

LEGAL PARENT	GUARDIAN	GRANDPARENT	STEP PARENT	OTHER-Indicate
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Residential Address:

_____ Postal Code: _____

Home Telephone Number: _____ Cell No Parent/Guardian: _____

Postal Address: _____ Postal Code: _____

Occupation: _____

Name of Employer: _____

Employer's telephone number: _____

Employer's Physical Address: _____

Work/Personal E-mail Address: _____

Learner resides with (mark): Parent 1 or: Parent 2 or: Both
Correspondence to (mark): Parent 1 or: Parent 2 or: Both
If both parents (not withstanding your marital status) are responsible for the school accounts. Payment will be done by

BROTHERS AND SISTERS ATTENDING THIS SCHOOL

Learner		Indicate relationship to parent					Learner	
Name	Surname						Id No	Grade
		Biological/ adopted	Foster child	Step Child	Grand Children	Other		
		Biological/ adopted	Foster child	Step Child	Grand Children	Other		
		Biological/ adopted	Foster child	Step Child	Grand Children	Other		
		Biological/ adopted	Foster child	Step Child	Grand Children	Other		
		Biological/ adopted	Foster child	Step Child	Grand Children	Other		

BROTHERS AND SISTERS ATTENDING OTHER SCHOOLS

Learner		Indicate relationship to parent					Learner	
Name	Surname						Name of school	Grade
		Biological/ adopted	Foster child	Step Child	Grand Children	Other		
		Biological/ adopted	Foster child	Step Child	Grand Children	Other		
		Biological/ adopted	Foster child	Step Child	Grand Children	Other		
		Biological/ adopted	Foster child	Step Child	Grand Children	Other		
		Biological/ adopted	Foster child	Step Child	Grand Children	Other		

Please give details with respect to “Other” Relationship above

EXTRA-MURAL / RELIGIOUS ACTIVITIES

Do you have any objections to your child participating in any extra-mural activities? We expect from our learners to participate in at least one summer and winter sport and/or cultural activity per term. YES/NO

If YES, please furnish reasons:

Do you have any objections to your child participating or being exposed in any christian activities eg. Hartklop period? (We respect other religions, except satanism. Learners who don't want to attend Hartklop periods and outreaches can do homework in a classroom under supervision.)

YES / NO

If YES, please furnish reasons:

UNDERTAKING BY PARENTS / GUARDIANS

1. We hereby apply to have the child whose name appears on this form as a learner at BREDASDORP HIGH SCHOOL and confirm that he/she complies with the basic criteria.
2. I/we hereby certify that I/we have legal custody and/or guardianship in respect of the above named learner.
3. I/we undertake that my/our child will adhere to the school rules and disciplinary code and to the various alterations in the rules and disciplinary code that may be revised yearly.
4. I/we understand that while every reasonable effort will be made to prevent losses or damage to learner's clothing and equipment, the school cannot be held liable for such.
5. I/we undertake to reimburse the school for any damage to school property that may be caused by our child.
6. I/we undertake to give notice in writing of any intention to remove my/our child permanently from the school and furthermore to return any books and/or equipment belonging to the school which our child may **before the learner departs from school**.
7. I/we agree that our child be permitted to undertake group educational and psychometric tests which have been approved by the Director of Education.
8. I/we undertake that, while our child may be over the compulsory school attendance age (15 years), he/she will still attend school regularly and will only be absent for medical or other serious reasons. I/we undertake to inform the principal or register class teacher immediately and in writing or via whatsapp of my/our child's/children's absence from school. I/we are prepared to hand in a doctor's certificate if and when required.
9. I/we understand that the school reserves the right to verify all information supplied to them via this application. In the event of fraudulent documents submitted, the school reserves the right to lay a criminal charge of fraud against any of the parties to this application.
10. I/we accept responsibility for immunising my/our child/children against contagious diseases and normal infections, and shall produce proof thereof if required to do so.
11. It will be my/our responsibility to ensure that my/our child/children are transported to school and back.
12. I/we undertake to support the school's constitution and policy of admission, as defined and implemented by the Governing Body of the school.
13. I/we understand that smoking of cigarettes, e-cigarettes or dagga and the abuse of any drug or alcoholic beverage, or being under the influence of the previous substances in school uniform, on school premises or at school functions or tours or by hostel learners during the week is an infringement of the critical school rules and will not under any circumstances be tolerated. It results in an immediate suspension and a disciplinary hearing.
14. I/we give the principal or his delegate(s) permission to, according to the new education law, without the permission of parents, search and/or test learner(s) and/or their suitcases for illegal substances, during school hours. We may also request that the police search or a doctor test the learners.
15. Should my/our child be tested positively for the use of illegal substances including dagga, he/she will be suspended and will receive a disciplinary hearing.
16. I/we undertake to ensure that when a pupil undertakes to participate in cultural or sporting activities he/she fulfils his/her obligation for the year or that withdrawal from such obligation is discussed with the responsible staff member.
17. I/we undertake to ensure that my child will wear the correct school uniform.

18. I/we undertake to pay the determined bus fees, camping fees or tour fees.
19. School tours, overnight excursions and matric farewells do not form part of the school programme. If my child wants to participate in the aforementioned activities, I undertake to pay my child's school fees up to date.
20. I/we grant permission that the principal may request a report form from my gr 7 child's current primary school concerning behaviour, dedication and disciplinary records. Only thereafter admission to Bredasdorp High School will be considered.
22. I/we understand and accept that all tours and/or excursions are undertaken at the child's own risk. I, in my personal capacity, my executors or my spouse idemnifies and pardons the WCED, the Governing Body, the principal and the staff of Bredasdorp High School of any claims of any kind, as well as any loss of or damage to property or physical injuries to the child that may occur as a result of a tour and/or excursion. This permission is subject to the principal and his staff taking the necessary precautions to ensure the safety of my child.
22. The signatory hereto hereby chooses *domicillium citandi ex executandi* as indicated below. In the event of a change of address, I/we are to notify the school in writing.
23. This commitment in its entirety will be valid from the day on which it is signed by the parent/guardian to the day on which the pupil officially leaves the school.

The parent/guardian declares that he/she is the legal guardian of the child and is entitled to sign this document, and shall be bound hereto both as parent/guardian, and in his/her personal capacity.

ADDRESS: The signatory hereby hereto chooses *domicillium citandi et executandi* (official address) as:

.....

SIGNED on the day of 20.....

PARENT/GUARDIAN SIGNATURE: _____



GENERAL

THE FOLLOWING DOCUMENTS MUST ACCOMPANY THIS ENROLMENT FORM:

1. The admission undertaking form. (Attached)
2. The learner's most recent school report.
3. One recent ID photograph of the learner, to be attached to this form.
4. A copy of the learner's Birth Certificate or ID document.
5. Copies of **both** parents'/guardians' ID (even if they are divorced or separated)
6. Study permit if the learner is not a South African citizen.

FINANCES

Both biological parents (not withstanding marital status) are responsible for the payment of the school fees.

1. I/we jointly and/or severally undertake to pay school fees. Parents who are not by means to pay the school fees, may apply for reduction of the school fees. **The completed Parent Income Form as well as proof of income must be handed in at the financial clerk. A Resolution of the Annual Parents' Evening states parents who qualify for full exemption, may be requested to pay a voluntary amount per month over 11 months.**
2. A Resolution of the Annual Parents' Evening states that as soon as an account is two months in arrears, the account for the full outstanding amount of the year's school fees will be handed over for collection. This do not apply to parents who are waiting for the results of the application for exemption of school fees.
3. Tours, sleep-over outings and the Matric Farewell do not form part of the school programme. A Resolution approved at the Parents' Evening determines that money paid for the aforementioned will first be used for school fees that are in arrears.
4. We encourage parents to pay their school fees by debit order. It can only be completed by grade 7 parents in October/November when the school fees for the next year will be determined. (If you use this option please do not complete a stop order at the bank.) The parents of learners in other grades must hand it in at the school before the school closes in December.
5. Card facilities (debit and credit) are available.
6. Gross joint monthly income (both parents, not withstanding your marital status).

R 0 – R5000	R5000 – R10 000	R10 000 – R15 000	R15 000 – R20 000	R20 000 and higher
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I want to apply for reduction of school fees. YES ☐ / NO ☐

NB:

If YES, you have to apply officially on a separate form before the end of February of the year in which your child starts his/her high school career. Application forms must be collected at the cashier's office by the parent. These forms must be completed and returned before the end of February. Application forms must be completed and handed in every year.

SIGNATURE – PARENT 1/GUARDIAN

SIGNATURE – PARENT 2/GUARDIAN

ADMISSION OF PUPILS TO BREDASDORP HIGH SCHOOL

Do not send this specific document to school with your application

INTRODUCTION

The admission policy of Bredasdorp High School is determined by the following aims:

- (a) To provide pupils with an excellent education, characterised by
 - Subject choices and standards which will equip pupils for a further career of academic training and for the demands of the future;
 - A healthy balance between academic, spiritual, cultural and sports activities which will stimulate pupils to develop their potential fully and in a balanced manner, and
 - A value driven national character which reflects the values of the community which it serves.
- (b) To provide affordable and comfortable boarding for learners living in the hostel.
- (c) To utilize its funds, facilities and property effectively in the interests of the education of its pupils, with a view to its affordability to the community being served.
- (d) To strive for sound co-operation amongst parents, teachers, pupils and the community.

ADMISSION POLICY

As a statutory, elected body, representative of the parent community, the staff and the pupils the Governing Body is responsible for determining the admission policy of this school. The Principal, who is a member of the Governing Body, is responsible for the implementation of the policy.

The policy, as explained below, is aimed at the maintaining of the standards and norms of the school and its ethos. The parents of intended learners of Bredasdorp High School must accept this policy. They must undertake to perform and accept their responsibilities.

1. FEEDER AREA

The Governing Body gives preference to pupils from Bredasdorp Primary School, as we share facilities, school uniforms and resources. It is not a given that all the learners of Bredasdorp Primary School will be selected.

2. ACADEMIC STANDARD

Learners are admitted to the school on condition that they are able to maintain, through their talents, potential, conduct and attitude, the academic standards of the school, as determined by the Governing Body and staff. If it appears that a pupil has an academic deficiency

which cannot be reasonably remedied by normal education, the parents may be obligated to withdraw the learner from the school.

3. RELIGIOUS POLICY

We live our faith based on the policy as implied in the religious policy document which is available at the school.

The religious freedom of each individual is recognised and respected.

4. MEDIUM OF EDUCATION

This is a double medium school therefore teaching will take place through the medium of Afrikaans and/or English. All new applicants must be able to communicate on a satisfactory level in both of these languages.

5. SCHOOL CURRICULUM

The syllabus prescribed by the Department of Education will be used. A high standard of teaching, examination, co-curricular activity and provision of facilities will be maintained.

6. AGE LIMIT

New learners will only be admitted to the school if their ages comply with the age norm (eg. grade number plus 6) and not exceed it by more than 2 (two) years. Proof of age must be produced.

7. LIMIT ON SIZE OF CLASS

- 7.1 Learners can only be admitted to a particular standard/class if the number of learners in that standard/class does not exceed the prescribed or desirable number, namely 99 per grade.
- 7.2 As soon as the maximum number of learners has been enrolled, the names of those who apply thereafter will be placed on a waiting list. The criteria determined by Health and Safety are decisive in relation to learner numbers.
- 7.3 The number of work stations in a practical subject will determine the number of learners who will be allowed to take the subject. If necessary a learner's name will be placed on a waiting list. In this case academic records and behaviour will serve as criteria.

8. IMMIGRANTS

Immigrants' will only be considered where an official study permit is attached.

9. PUBLIC HOLIDAYS

Only public holidays determined by legislation are recognised.

10. POLITICS

It is expected of all members of the school community not to associate with or take part in actions of any party political group or extra-parliamentary political organisation, mass action or pressure group without the permission of the Governing Body. Members of the school community may also not involve the aspect thereof in political actions.

Pupils who, in the view of the Governing Body, instigate or participate in stay-away actions with regard to school activities forfeit their admission privilege and may be refused further attendance at the school.

11. CONDUCT

- 11.1 A learners whose school attendance was discontinued due to expulsion by the Department of Education, at another school, will not be considered for admission.
- 11.2 Learners with a record of drug or alcohol abuse, will not be considered for admission.
- 11.3 Learners who used objects to commit violence, or attempted to commit violence will not be considered for admission.

12. ADMISSION TO THE HOSTEL

A pupil who qualifies for admission to the school may also be admitted to the hostel provided that there is a vacancy and that the parents are able to fulfil the financial obligations. Only learners from our feeding are, namely Gansbaai, Stanford, Riviersonderend, Napier, Protem, Arniston, Struisbaai and Elim will be allowed to stay in Heldersig Hostel. Should a hostel learner's fees be one month in arrears, he/she will be asked to leave the hostel.

13. AMENDMENT OF ADMISSION POLICY

The terms of this admission policy may be amended by a majority decision of the Governing Body. Should such an amendment be implemented, all parties will be informed and will be bound thereto as if it were contained herein.

14. PARENTAL UNDERTAKING

Pupils will only be considered for admission after parents have signed an undertaking

- 14.1 to subscribe to the school rules and admission policy and to ensure that their children subject themselves thereto;
- 14.2 to respect the traditions, observances, conventions and ethical values of Bredasdorp High School and to ensure that their children do so;
- 14.3 to pay school fees and other levies as determined by the Governing Body on the terms and conditions agreed to. Postponement may be granted, but if an amount is in arrears for more than 90 days the Governing Body will ask an attorney/debt collector to collect the outstanding amount. This person will also be responsible for all legal costs, as well as additional costs charged by the lawyers/debt collectors. If a parent remains in arrears repeatedly, the school will place his/her name on the black list.



PLEASE RETURN THIS PAGE ONLY TO THE SCHOOL SECRETARY
WITH THE ENROLMENT FORM

**ADMISSION OF PUPILS
TO
BREDASDORP HIGH SCHOOL**

UNDERTAKING

I, (full names) _____ the parent/legal guardian of
_____ (pupil) hereby agree to abide by the
admission requirements of Bredasdorp High School. I undertake that this agreement is
binding for the full duration of my child's association with the school.

Signed at _____ on (day) _____

SIGNATURE: PARENT/LEGAL GUARDIAN: _____

DATE: _____

PLEASE NOTE: THE COMPLETION AND SIGNING OF THIS UNDERTAKING
DOES NOT MEAN THAT A PUPIL WILL AUTOMATICALLY BE
ADMITTED TO THE SCHOOL. **APPROVAL OF ADMISSION**
RESTS WITH THE GOVERNING BODY. AN E-MAIL OF
APPROVAL WILL BE SENT TO THE PARENTS IF THE
APPLICATION WAS SUCCESSFUL.

